

MINUTES FROM THE FINANCE COMMITTEE MEETING  
HELD ON THURSDAY 6<sup>TH</sup> DECEMBER 2018  
AT 7.30 PM IN THE BAXENDALE'S BARN

Present:	Cllrs P Heslop (Chairman), S Kennedy, A Newell, C Williams Minutes – C Emmett, Parish Clerk
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<b>1</b>	<b>Apologies for Absence</b> Nil	
<b>2</b>	<b>To receive and accept declarations of interest</b> Nil	
<b>3</b>	<b>Public Participation</b> Nil.	
<b>4</b>	<p><b>Overview – Projects and Plans</b> In considering the proposed budget for FY 19/20, the Clerk informed the Committee that he had circulated draft funding proposals to key portfolio holders asking for details of new plan proposals and amendment to funding recommendations. None had been received. The Committee then discussed:</p> <ul style="list-style-type: none"> <li>• NDP. The Clerk had made budgetary recommendations for this area but had received no amplification of the SG plans. This is an area which needs <b>to be discussed by the full Council before agreeing the budget line.</b></li> <li>• Sports field Barrier - S106 funding application has not yet been approved however it was agreed that this project should be completed in the current FY (FY 18/19) and should not be considered further.</li> <li>• Designated reserves. The Committee agreed to designate £5000 of the reserves towards refurbishment of the pavilion. <b>To be confirmed by full Council.</b></li> <li>• Street Light. The possibility of a street light at the top of Red Rice Rd, at the start of the restricted speed zone, was suggested. This had not been costed and should be taken <b>to full Council for approval of concept and subsequent costing</b> etc.</li> <li>• Play Surfaces. It was suggested that there may be a need to consider replacement of AVPF play surfaces in future plans. Action to repair the lifting matt was in hand and as it there were no reported safety issues with other matts it was agreed not to include this in FY19/20 planning.</li> </ul>	PH  PH  SK
<b>5</b>	<b>Review of previous budget years spend</b> The Clerk had provided Cllrs with a summary of the previous years spend, an average of the last 3 yrs and his recommendations for budget lines in FY19/20 for discussion and amendment as necessary.	
<b>6</b>	<p><b>Discuss and agree budget and precept proposals for the financial year 2019/20</b> The Chairman then led Cllrs through each line item debating in particular:</p> <ul style="list-style-type: none"> <li>• Sports field expenditure. It was agreed to reduce the proposal by £500 to £1,500 with a subsequent reduced income requirement from reserves.</li> <li>• Elections. The cost of elections in May 19 will depend upon whether they are contested or not and how much of the cost will be borne by TVBC who may also be electing new Cllrs at that time. A full cost figure of “£2.50 per elector has been estimated and a budget line of 50% of this was proposed assuming shared costs with TVBC. The training line was also increased to £500 to take account of possible needs for new parish Cllrs.</li> <li>• NDP. As item 4.</li> </ul> <p><b>Summary of Proposals.</b> See Annex A.</p>	

**Meeting Closed at 8:30 pm**

Expenditure	Fin Ctee	
Office Expenses	£600.00	IT replacement not anticipated
Clerk Salary (Gross)	£5,627.00	Suggest £300 overtime and CPI 2.4 salary uplift
Training	£500.00	Election year. New Cllr trg
Councillor Expense	£100.00	
Legal Fees	£1,950.00	Bdy matters Land Registry
Insurance	£1,080.00	Approx RPI uplift. Tied in to current provider for next year.
Audit Charges	£450.00	
Section 137	£200.00	
Grounds Maintenance	£4,450.00	New contract tbc. GM31 only. GM31a to sports field
Footpaths	£2,000.00	HCC contract ineffective this FY
Tree Maintenance	£3,000.00	Tree fell approx £900. Pruning£450. Survey per tree approx £350 for up to 4 t
Dog Bins	£500.00	Additional bin in AVPF at £150 pa
Street Lighting	£2,100.00	Approx RPI uplift
Pavilion	£1,000.00	Utilities (£300) Gen Maint (700). Pos refurb project & matched grants noy yet incl. £5k designated reserve
Sports Field	£1,500.00	New GM Contact tbc. Incl grass, hedges wicket etc. (Yr 18/19 forecast incl grass and hgt barrier)
BBPF and AVPF	£2,000.00	Eqpt maint
Subscriptions	£600.00	Current yr + (HALC/NALC £431, CPRE £30, LCAS £50, ICO £40)
NDP	£2,500.00	£1250 plus matched grant
Website	£120.00	Mail hosting only. Domain paid until May 20 @ £28
Events/Election	£1,500.00	Election. If contested costs about £2.50 per elector but shared with TVBC if Borough election
Safety Measures	£0.00	
Miscellaneous	£100.00	
<b>Total Expenditure</b>	<b>£31,877.00</b>	
<b>Income</b>		
Precept	£15,300.00	
Bank Interest	£10.00	
Ant Structures Rent	£10,083.00	Contract figs (8 x £833.33 + 4x £854.17)
Grants		TBC Hants FA/Cllr grants for match funding pav refurb
Website Sponsorship	£0.00	
Pav. Running Cost Cov	£0.00	
Section 106 Contributions		TBC matched for pavilion refurb
VAT Repayment	£2,400.00	
Miscellaneous Income	£50.00	
NDP Grants	£1,250.00	Assumes match funding
Parish Funds	£2,784.00	Reduce Reserve
Lengthsman Scheme		
Village Hall (Grass)		
<b>Total Income</b>	<b>£31,877.00</b>	