

You are duly summoned to attend the
Meeting of **UPPER CLATFORD PARISH COUNCIL**
Wednesday 13th November 2019
At 7.30pm in the King Edward VII Memorial Hall

AGENDA

1.	Apologies for Absence
2.	To receive and accept declarations of interest
3.	Co-option of New Parish Councillor Resolution: To co-opt Miss H Folkard-Tapp as a parish councillor
4.	Public Participation <i>Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of the Parish Council. This item will be limited to 15 minutes, unless agreed otherwise.</i>
5.	To approve the minutes of the Parish Council Meeting held on 9th October 2019
6.	To receive the Clerk's progress report since the meeting held on 9th October 2019
7.	Planning 1. Planning sub-committee to report on applications: a. 19/00181/FULLN – Appeal Reference APP/C1760/W/19/3236264 Poplar Vale. Erection of 4 detached dwellings with associated garaging and parking. b. 19/02584/FULLN. Troodos, Foundry Rd. Retention of pitched roof to front porch, face brickwork to front elevation and cladding to rear wall of property.
8.	Neighbourhood Development Plan Steering Group Report.
9.	Borough Councillor to provide a monthly report
10.	County Councillor to provide a monthly report
11.	Finance: 1. To receive and approve the financial statement for 1 October – 31 October 2019. 2. Approve payments to be made. 3. Finance/Budget Meeting Report
12.	Playing Fields 1. To report the Monthly Monitoring of Play Park Equipment. 2. Annual Playsafety Inspection - Works 3. Sports Field
13.	Trees and Open Space 1. Trees 2. Open Spaces Resolution: To resolve in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion on a legal matter as prior publicity might be prejudicial to the special nature of the business.
14.	Footpaths and Highways 1. Cllrs to report any footpath issues. 2. Road Safety 3. Cllrs to report any street lighting issues
15.	External Committees and Events 1. Report on changes to the website . 2. Cllr Mrs Kennedy to report of upcoming events at the Village Hall 3. Cllrs to report on other meetings
16.	Correspondence and E mail. Clerk to report
17.	Annual Bonfire
18.	Community Actions
19.	Councillors to request any items to be included within the agenda for the Meeting to be held Wednesday 11th December 2019

Members of the Press and Public are welcome to attend unless otherwise stated

Signed:

C Emmett – Parish Clerk

Email:

upperclatfordparishcouncil@gmail.com Date of Issue: 6 November 2019