

You are duly summoned to attend the
Meeting of **UPPER CLATFORD PARISH COUNCIL**
Wednesday 10th April 2019
At 7.30pm in the King Edward VII Memorial Hall

AGENDA

1	Apologies for Absence
2	To receive and accept declarations of interest
3	Public Participation <i>Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of the Parish Council. This item will be limited to 15 minutes, unless agreed otherwise.</i>
4	1. To approve the minutes of the Annual Parish Meeting held on 13th March 2019 2. To approve the minutes from the meeting held on 13th March 2019
5	To receive the Clerk's progress report since the meeting held on 13th March 2019
6	Planning 1. Planning sub-committee to report on the following applications: a. 19/00133/FULLN Balksbury House. Update b. 19/00181/FULLN Poplar Vale. Update c. 19/00411/FULLN 4 Taskers Drive. Rear and side extn (revised scheme) d. 19/00591/FULLN. 4 Bury Hill Farm. Installation wood burner flue. e. 19/00629/FULLN. Fishing Cottage Annexe. Single storey extension. f. 19/00673/TREEN. The Old Malthouse. Crown and reduce 5 x trees g. 19/00653/FULLN. 107 Bury Hill Close. Two storey side extension h. 19/00683/FULLN. Saxley Farm. Erection of building for agricultural storage and family horses.
7	Neighbourhood Development Plan Steering Group Report.
8	Borough Councillor to provide a monthly report
9	County Councillor to provide a monthly report
10	Governance.
11	Finance: 1. To receive and approve the financial statement for 1st March – 31st March 2019. 2. To receive and approve the annual financial statement for 1st April 2018 – 31st March 2019. 3. Approve payments to be made. 4. Annual Audit.
12	Playing Fields 1. To report the Monthly Monitoring of Play Park Equipment. 2. Anna Valley Playing Field. 3. Balksbury Bridge Playing Field 4. Sports Field
13	Trees and Open Space 1. Trees 2. Open Spaces 3. Boundaries
14	Footpaths and Highways 1. Cllrs to report any footpath issues. 2. Road Safety 3. Cllr Newell to report any street lighting issues
15	External Committees and Events 1. Report on changes to the website . 2. Cllr Mrs Kennedy to report of upcoming events at the Village Hall 3. Cllrs to report on other meetings
16	Correspondence and E mail. Clerk to report
17	Councillors to request any items to be included within the agenda for the Meeting to be held Wednesday 8 May 2019

Members of the Press and Public are welcome to attend unless otherwise stated

Signed:

C Emmett – Parish Clerk

Email:

upperclatfordparishcouncil@gmail.com Date of Issue: 3 April 2019