

**MINUTES FROM THE MEETING HELD ON WEDNESDAY 13TH MARCH 2019
AT 7.30 PM IN THE KING EDWARD VII MEMORIAL HALL**

MINUTES REMAIN A DRAFT UNTIL AGREED AS A CORRECT RECORD AT THE NEXT MEETING ON 10th April 2019

Present:	Parish Cllrs P Heslop (Chairman), D Coole, S Kennedy, A Lockhart, A Newell, N Shah, C Williams, A Wilson, TVBC Cllr M Flood (Until item 9) Minutes – C Emmett, Parish Clerk	
1	Apologies for Absence HCC Cllr A Gibson TVBC Cllr G Stallard, Cllr Eyre	
2	To receive and accept declarations of interest Cllr Heslop declared and interest in item 6.1.e. Cllr Coole declared an interest in item 6.1.b. if there was to be further discussion. The Clerk stated that it would just be a report on actions taken	
3	Public Participation One member of the public was in attendance	
4	To approve the minutes from the meeting held on 13th February 2019 Cllr Kennedy proposed that the draft minutes be accepted as a true record of the previous meeting. Seconded by Cllr Wilson. Approved. The minutes were then signed by the Chairman.	
5	To receive the Clerk's progress report since the meeting held on 13th February 2019 6..e. Submit objection to 19/00181/FULLN Poplar Vale - Complete 7.d. Subscribe to Parish on Line. Complete 7.e. Fund/contract for NDP consultancy stage 1. Complete 10.1. Discuss interest earning accounts with IA. Complete. Reply sent to Fin Ctee. Draft Investment Policy sent to Fin Ctee for proposal at 13 Mar meeting. 11.2. Cllr Williams to monitor membrane in AVPF. Ongoing 11.2. Erect new signage 'NO DOGS' in AVPF. Complete. 11.3.c. Cllr Shah to try and remove bottles from brook. Complete 11.4.b. DC to obtain quotes for sports field roadway. Ongoing 12.1.a. CW to arrange new date for tree survey. 8 Mar agreed. Complete 12.2.b. Inform Fire Brigade PC regrets it will not permit use of Chalk Pit for abseiling. Complete 12.2.c. Offer GM contracts to TVBC for sports field and R Dobbs for Village areas subject to overall price tendered. Complete. 14.1. Cllrs to test password change on parish account. Pending	
6	Planning 1. Planning sub-committee to report on the following applications: a. 19/00133/FULLN Balksbury House. Revised design 26 Feb 19. There is no change to existing Parish Council objection. Determination will be on 18 Mar 19. If approval is recommended, TVBC Cllrs were requested to ask for it to be brought before the full planning Committee to allow the Parish to speak on the matter. b. 19/00181/FULLN Poplar Vale. Objection submitted on 14 Feb as agreed at last meeting. Determination will be on 21 Mar 19. If approval is recommended, TVBC Cllrs were requested to ask for it to be brought before the full planning Committee to allow the Parish to speak on the matter. c. 19/00389/TREEN. All Saints Church. Fell 1 x Poplar, 1 x Yew, Remove dying top and split branch 1 x Yew. No objection with comment suggesting replacement submitted 28 Feb 19 d. 19/00411/FULLN 4 Taskers Drive. Single storey rear and two side extensions (revised scheme). Received 6 Mar 19. On circulation. Due date 25 Mar 19. e. 19/00518/TREEN. Virginia Cottage, UC. 2 x Yew prune, shape and reduce height. Cllr Heslop left the meeting while this was discussed. Cllr Kennedy assumed the Chair and stated the Planning Trees sub-committee recommendation was no objection and no comment. Agreed. Cllr Heslop was invited back into the room and assumed the Chair. f. 19/00591/FULLN. 4 Bury Hill Farm. Installation wood burner flue. Received today; Handed to Planning Committee. Consultation expires on 5 Apr 19	
7	Neighbourhood Development Plan Steering Group Report. 1. In the absence of Cllr Eyre, the Chairman reported that a planning consultant (DJN Planning Ltd) had been engaged and for Stage 1 and had provided an Advice Note on requirements on the content of the Evidence Document which had been sent to the WGs. The SG aim is to provide evidence to DJN by end May 19. He stated that an application had been made for a TVBC Councillor Community grant which had been supported by the Ward Councillors. Approval subject to the normal conditions (photo with Ward Cllr to promote scheme, Ward Cllr be invited to any event, activity or launch, the TVBC logo be included on related publicity and acknowledgement be made in annual accounts) has been received. An application had been drafted for a Locality Grant (£9000) which was due to open in mid-Mar 19. Cllr Eyre may need to submit this in the absence of the Clerk. 2. Built Environment WG. Cllr Lockhart reported that the DJN guidance had been discussed by the	SG Cllk

	<p>WG.</p> <p>3. Environment and Countryside WG. Cllr Shah reported that the WG was now focussing on the evidence area recommended by DJN. While prioritising the preservation of the Local Gap, he made comment that action is needed to deconflict areas where the boundary of the Local Gap and Settlement Area overlapped due to their opposing objectives. Cllr Flood stated she would get TVBC view on the dichotomy of the Local Gap and Settlement areas overlapping</p> <p>4. Community Facilities, Business & Transport WG. Cllr Coole reported that sub groups evidence collection is on target for the consultant recommended areas however DJN had excluded 'transport'.</p>	MF																						
8	<p>Borough Councillor to provide a monthly report</p> <p>1. Cllr Flood reported that:</p> <ul style="list-style-type: none"> • On 25 Feb 19 TVBC determined that their portion of the Council Tax would be frozen. • The Leisure Centre would re-open on 1 Apr 19 and expressed her admiration for the manner in which the project had been executed. • The Goodworth Clatford Neighbourhood Plan 2015-2029 was 'made' following the resolution of the Council on 23 January 2019 and the positive referendum on 12 March 2019. The Plan forms part of the Development Plan for the parish and will be used to guide planning decisions in Goodworth Clatford. The referendum result is as follows: <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Response</th> <th>Votes</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>YES</td> <td>316</td> <td>95.2%</td> </tr> <tr> <td>NO</td> <td>16</td> <td>4.8%</td> </tr> <tr> <td>Turnout</td> <td colspan="2">52.2%</td> </tr> </tbody> </table> <p>2. Cowdown Solar Farm. Cllr Heslop asked Cllr Flood to confirm the reasons why U Clatford PC had not been consulted in the planning approvals process for the Cow Down solar farm and whether any financial benefits had or were accruing.</p> <p>3. Harewood Incinerator Proposal. Cllrs expressed concern regarding the major infrastructure proposals for a huge incinerator at Harewood. Decisions will be made at national level although some local councils are being consulted. The Clerk was requested to liaise with Longparish and Barton Stacey PCs to see if a rep could brief on their view of the matter at the next PC meeting.</p>	Response	Votes	Percentage	YES	316	95.2%	NO	16	4.8%	Turnout	52.2%												
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9	County Councillor to provide a monthly report No report submitted.																							
10	<p>Finance:</p> <p>1. To receive and approve the financial statement for 1st February – 28th February 2019 Cllr Coole proposed acceptance of the statement was presented. Seconded by Cllr Wilson and approved by all. The Chairmen signed the statement.</p> <p>2. Approve payments to be made. The following payments were approved:</p> <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>PV Cheque Payee</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>110 2070 DJN Planning Ltd (NDP Consultancy Stg 1)</td> <td>£450.00</td> </tr> <tr> <td>112 2071 TVBC (Refund addl s106 payment)</td> <td>£2,355.00</td> </tr> <tr> <td>113 2072 C Emmett (Salary & Expenses)</td> <td>£477.41</td> </tr> <tr> <td>114 2073 HMRC (PAYE)</td> <td>£113.80</td> </tr> <tr> <td>115 2074 Parker Bullen (CP Land Reg)</td> <td>£904.00</td> </tr> <tr> <td>116 2075 Parker Bullen (AVPF (CF) Land Reg)</td> <td>£300.00</td> </tr> <tr> <td>117 2076 Andover Rubber Stamp Services Ltd(Signs)</td> <td>£60.00</td> </tr> </tbody> </table> <p>Card Payments since last meeting</p> <table border="1" style="margin-left: 40px;"> <tbody> <tr> <td>109 Card Parish Online</td> <td>£100.00</td> </tr> <tr> <td>111 Card Parker Bullen (Funds for Land Reg fee)</td> <td>£170.00</td> </tr> <tr> <td>Total</td> <td>£4,930.21</td> </tr> </tbody> </table> <p>The Clerk requested authority to pay for repair or replacement of the printer by card. Replacement rather than repair was authorised. He also sought authority to settle any further bills presented (e.g. TVBC GM and dog bins, office consumables and flash drive for IA return etc) before the end of the month/FY by card. Agreed.</p> <p>3. Investment Policy. The Finance Committee have considered advice from the Internal Auditor and proposed the adoption of the recommended Investment Policy. Proposed by Cllr Coole, Seconded by Cllr Kennedy. Agreed by all.</p>	PV Cheque Payee	Amount	110 2070 DJN Planning Ltd (NDP Consultancy Stg 1)	£450.00	112 2071 TVBC (Refund addl s106 payment)	£2,355.00	113 2072 C Emmett (Salary & Expenses)	£477.41	114 2073 HMRC (PAYE)	£113.80	115 2074 Parker Bullen (CP Land Reg)	£904.00	116 2075 Parker Bullen (AVPF (CF) Land Reg)	£300.00	117 2076 Andover Rubber Stamp Services Ltd(Signs)	£60.00	109 Card Parish Online	£100.00	111 Card Parker Bullen (Funds for Land Reg fee)	£170.00	Total	£4,930.21	Clk
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11	<p>Playing Fields</p> <p>1. To report the Monthly Monitoring of Play Park Equipment.</p> <ol style="list-style-type: none"> a. Cllr Wilson reported no defects noted during inspection of BBPF b. Cllr Williams reported no defects noted during her inspection in Feb. c. Annual Inspection. PlaySafety Ltd have notified that the next annual inspection will take place in May. The Council asked that the jetty in BBPF be included as an additional equipment and that a Cllr attend inspections. It was accepted this would incur additional cost. 	Clk																						

	<p>2. Anna Valley Playing Field.</p> <p>a. 'No dogs' signs have been erected.</p> <p>b. White weed membrane still apparent. New GM contractor advice to be sought</p> <p>3. Balksbury Bridge Playing Field</p> <p>a. Cllr Shah reported that he had cleared the bottles from the river and expressed concern about the submerged logs in the area.</p> <p>b. It was noted that the adjacent property, with which the Council has a boundary issue, was being advertised for sale.</p> <p>c. Sports Field The Clerk reported that SSE and B Gas had notified that the pavilion was now on the SVR and suggested signing for a fixed tariff. B Gas figures provided were SVR - £175.59: Fixed - £171.12. SSE figs show similar differences. For the minor saving a tie-in was not considered appropriate at this stage.</p>	Clk
12	<p>Trees and Open Space</p> <p>1. Trees</p> <p>a. Survey Cllr Williams reported that the survey had been conducted at the bottom of Brook Way on 8 Mar. The report is awaited but it was noted that green waste was still being dumped behind the laurel bushes. She recommended removing the bushes and clearing the area. Cllrs were to visit and make a decision at the next meeting. Prosecution of offenders and use of CCTV was discussed.</p> <p>2. Open Spaces</p> <p>a. Cllr Shar reported on investigations into the tree/shrub clearance on the old cress beds, stating that TVBC did not have appropriate reports to act. He recommended contacting the land owner with a view to getting some re-instatement. Agreed. Clerk to confirm ownership with LR search.</p> <p>b. Land values for LR action have been sent to the solicitor. The survey's report and bill are awaited.</p>	<p>Clrs</p> <p>Clk</p>
13	<p>Footpaths and Highways</p> <p>1. Cllrs to report any footpath issues. Cllr Wilson reported on a visit around the Bury Hill Ring footpath (No 4) with Countryside N and a rep from Historic England. Both were impressed with the site is an historic local asset and would consider appropriate footpath maintenance further. An update is to be requested.</p> <p>2. Road Safety Cllr Kennedy reported that she had discussed the state of Church Rd with HCC Cllr Gibson and noted that highways had marked damaged areas.</p> <p>3. Cllr Newell to report any street lighting issues A comment had been received from a parishioner regarding the poor lighting at the junction of Foundry Rd and the A343. This is in Abbots Ann parish and should be reported to them. Nothing further was reported.</p>	<p>Clk</p> <p>Clk</p>
14	<p>External Committees and Events</p> <p>1 Report on changes to the website (www.upperclatford.com/) Various additions have been made..</p> <p>2 Cllr Mrs Kennedy to report of upcoming events at the Village Hall Next films are Bohemian Rhapsody on 19 Mar and Stan and Ollie on 16 Apr 19. The full programme is at www.upperclatfordvillagehall.co.uk/</p> <p>Concerns have been expressed by those hiring the Hall about the heating. Cllr Kennedy agreed to raise it with the VH Committee.</p> <p>3 Cllrs to report on other meetings</p> <p>a. TVBC 2 May Election Meeting held on 5 Mar 19. Attended by Cllr Coole and the Clerk. Key points. Nomination forms need to be hand delivered to Beech Hurst between 24 Mar and 3 Apr 19 correctly completed with Candidate Contact detail form. The Polling District Electoral No can be found on the Electoral Register held by the PC and Electoral Services TVBC. It was recommended that nominations be completed asp and that an appointment for delivery be made with TVBC. Forms and Spending Return sheets were distributed. Spending returns will need to be submitted by all candidates whether the election is contested or not.</p> <p>b. CPRE More Better Faster. Cllr Lockhart reported on this meeting attended by members of her NDP WG</p>	Clk
15	<p>1. Correspondence and E mail</p> <p>2. The Chairman reported that he had received a request for a donation from the PC from Citizens Advice Andover and requested the Clerk confirm the rules.</p> <p>3. The Clerk reported the follow correspondence:</p> <p>a. 11 & 13 Feb Parishioners. Salt bins in Above Town need filling . Bins 3970 and 3971 (not 3470 and 3471 as reported) do not show on HCC map search by number. Reported to HCC and HCC Cllr A Gibson on 20 Feb 19.</p> <p>b. 12 Feb TVAPTC Agenda 28 February 2019. Copied to DC</p> <p>c. 11 Feb SSE Contract renewal. Contract due renewal 1 Feb 19. Now on Variable Business Rate.</p> <p>d. 15 Feb CPRE link to More, Better Faster speeches. Copied to AL</p>	<p>Clk</p> <p>Clk</p>

	<ul style="list-style-type: none"> e. 15 Feb. HALC. NALC DIS 936 and Funding Bulletin f. 16 Feb. IA. External Audit - Limited Assurance Reviews 2018/19 g. 20 Feb. IA. Re interest investment earning. Copied to Fin Ctee h. 21 Feb. Hants Highways (C Austen). Salt bins in Above Town. Replied asking for confirmation that mapping tool error is also being investigated as well as refilling. i. 1 Feb. Army Flying Museum Trustees wanted. Posted on website j. 22 Feb. TVBC. Test Valley Community Resilience Workshop - 9.30am Saturday 16th March at King's Somborne Village Hall. Copied to Cllrs k. 25 Feb. HALC. New Consultation: Introducing a Deposit Return Scheme. Sent to Cllrs l. 25 Feb. HCC. Town and Parish Councils Spring Workshop May 19 reminder. Conflicts with 1st meeting of new PC m. 25 Feb. Highways. M27 / A3057 Bridgework closure postponed from Apr to 28 – 30 Jun 19 n. 25 Feb. CPRE Your monthly news from CPRE Hampshire. To Cllrs o. 28 Feb. Neighbourhood Watch Feb Newsletter. On website p. 6 Mar. TVBC. Ocado Andover - engaging with local groups and charities q. 7 Mar. TVBC. FREE Health & Safety (21 Mar) and First Aid Training 12 Mar) – Andover. Copied to Cllrs r. 12 Mar. R Dobbs. GM contract, page 2 signed. s. 13 Mar. Playsafety notification of sites inspections in May at £68.50 +VAT per site 	SK
16	Councillors to request any items to be included within the agenda for the Meeting to be held Wednesday 10th April 2019 Boundaries	

Meeting Closed at 9.52 pm