

You are duly summoned to attend the  
Meeting of **UPPER CLATFORD PARISH COUNCIL**  
Wednesday 11<sup>th</sup> December 2019  
At 7.30pm in the King Edward VII Memorial Hall

**AGENDA**

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| 1.  | <b>Apologies for Absence</b>  |
| 2.  | <b>To receive and accept declarations of interest</b>   |
| 3.  | <b>Public Participation</b> <i>Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of the Parish Council. This item will be limited to 15 minutes, unless agreed otherwise.</i>                     |
| 4.  | <b>To approve the minutes of the Parish Council Meeting held on 13<sup>th</sup> November 2019</b>   |
| 5.  | <b>To receive the Clerk's progress report since the meeting held on 13<sup>th</sup> November 2019</b>   |
| 6.  | <b>Planning</b><br>1. <b>Planning sub-committee to report on applications:</b>  |
| 7.  | <b>Neighbourhood Development Plan Steering Group Report.</b>  |
| 8.  | <b>Borough Councillor to provide a monthly report</b>   |
| 9.  | <b>County Councillor to provide a monthly report</b>  |
| 10. | <b>Finance:</b><br>1. <b>To receive and approve the financial statement for 1 November – 30 November 2019.</b><br>2. <b>Approve payments to be made.</b><br>3. <b>Approve Budget and Precept for FY 2020/21</b>   |
| 11. | <b>Playing Fields</b><br>1. <b>To report the Monthly Monitoring of Play Park Equipment.</b><br>2. <b>Annual Playsafety Inspection - Works</b><br>4. <b>Sports Field</b>   |
| 12. | <b>Trees and Open Space</b><br>1. <b>Trees</b><br>2. <b>Open Spaces</b><br><b>Resolution:</b> To resolve in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion on a legal matter as prior publicity might be prejudicial to the special nature of the business |
| 13. | <b>Footpaths and Highways</b><br>1. <b>Cllrs to report any footpath issues.</b><br>2. <b>Road Safety</b><br>3. <b>Cllrs to report any street lighting issues</b>  |
| 14. | <b>External Committees and Events</b><br>1. <b>Report on changes to the website .</b><br>2. <b>Cllr Mrs Kennedy to report of upcoming events at the Village Hall</b><br>4. <b>Cllrs to report on other meetings</b>   |
| 15. | 3. <b>Correspondence and E mail. Clerk to report</b>  |
| 16. | <b>Community Actions/Projects</b>   |
| 17. | <b>Councillors to request any items to be included within the agenda for the Meeting to be held Wednesday 8<sup>th</sup> January 2020</b>   |

Members of the Press and Public are welcome to attend unless otherwise stated

Signed:

C Emmett – Parish Clerk

Email:

upperclatfordparishcouncil@gmail.com Date of Issue: 3 December 2019