

You are duly summoned to attend the (virtual)
Annual General Meeting of **UPPER CLATFORD PARISH COUNCIL**
Wednesday 13th May 2020
At 7.30pm over ZOOM
AGENDA

1	Apologies for Absence
2	Councillors to elect a Chairman and Vice Chairman (<i>not permitted at virtual meetings</i>)
3	To receive and accept declarations of interest
4	Public Participation <i>Members of the public are entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes as per the Standing Orders of the Parish Council. This item will be limited to 15 minutes, unless agreed otherwise.</i>
5	Councillors to propose committees and members portfolios Finance Committee, Planning Committee, Trees Sub-committee, Covid-19 Support Committee, Street Lighting, NDP Steering Group, Pavilion & Sports Field, Play Areas and any other portfolios deemed appropriate
6	To approve the minutes from the Annual Parish Meeting held on 11th March 2020
7	To approve the minutes from the Parish Council Meeting held on 11th March 2020
8	To receive the Clerk's progress report since the meeting held on 11th March 2020
9	Planning – 1. Planning Committee to report on applications (Cllr Shah): a. 20/00792/FULLN. Erection of six retirement dwellings, associated parking and hard and soft landscaping works SITE: Land At Sam Whites Hill, Valley Rise, Upper Clatford 2. Applications on circulation a. 20/00889/FULLN. First Floor Extension, erection of canopy and porch. Shirley Lodge, Upper Clatford b. 20/00921/TPON. 2 x Beech, crown lift, secondary branches only over neighbours garden. 28A Clatford Manor c. 20/00925/TREEN. Fell 1 x yew, 1x ash, 2 x sycamore. Rawlinson Cottage, Upper Clatford
10	Neighbourhood Development Plan Steering Group Report (Cllr Eyre)
11	Covid-19 Support (Group) Committee (Cllr Bennett)
12	Borough Councillor to provide a monthly report
13	County Councillor to provide a monthly report
14	Governance. 1. Resolution. To confirm acceptance of Standing Orders, Financial Regulations and Risk Management Policy.
15	Finance: 1. Annual Audit 2. Annual Governance & Accountability Return: To receive and approve: a. Sect 1 Governance Statement FY 19/20 b. Sect 2 Accounting Statements FY 19/20 3. To receive and approve the financial statement for 1 Apr 20 – 30 Apr 20 4. To approve payments to be made.
16	Playing Fields 1. To report the Monthly Monitoring of Play Park Equipment 2. Anna Valley Playing Field. 3. Balksbury Bridge Playing Field 4. Sports Field
17	Trees and Open Space 1. Grounds Maintenance 2. Tree Survey
18	Footpaths and Highways 1. Cllrs to report any footpath issues 2. Road Safety 3. Report any street lighting issues
19	External Committees and Events

	1. Report on changes to the website 2. Cllr Mrs Kennedy to report of upcoming events at the Village Hall 3. Cllrs to Report on other meetings
20	Correspondence and E mail
21	Councillors to request any items to be included within the agenda for the Meeting to be held Wednesday 10th June 2020

Members of the Press and Public are welcome to attend unless otherwise stated

Signed: C Emmett – Parish Clerk

Email: upperclatfordparishcouncil@gmail.com Date of Issue: 4 May 2020

Topic: UC PC (Virtual) Meeting - 13 May 20

Time: May 13, 2020 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/86908797513?pwd=SDB3eTlvUzNuanNQRjNqZXZQR1VNZz09>

Meeting ID: 869 0879 7513

Password: 270589